



City of Westminster

Committee Agenda

Title: **Audit and Performance Committee**

Meeting Date: **Thursday 17th September, 2015**

Time: **7.00 pm**

Venue: **Rooms 3 & 4 - 17th Floor, City Hall**

Members: **Councillors:**

Jonathan Glanz (Chairman)
Lindsey Hall (Vice-Chairman)
David Boothroyd
Judith Warner

Members of the public are welcome to attend the meeting and listen to the discussion Part 1 of the Agenda

Admission to the public gallery is by ticket, issued from the ground floor reception at City Hall from 6.30pm. If you have a disability and require any special assistance please contact the Committee Officer (details listed below) in advance of the meeting.



An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, please contact the Committee Officer, Reuben Segal.

**Tel: 020 7641 3160 Email: rsegal@westminster.gov.uk
Corporate Website: www.westminster.gov.uk**

Note for Members: Members are reminded that Officer contacts are shown at the end of each report and Members are welcome to raise questions in advance of the meeting. With regard to item 2, guidance on declarations of interests is included in the Code of Governance; if Members and Officers have any particular questions they should contact the Director of Law in advance of the meeting please.

AGENDA

PART 1 (IN PUBLIC)

1. MEMBERSHIP

To note any changes to the membership.

2. DECLARATIONS OF INTEREST

To receive declarations by Members and Officers of the existence and nature of any personal or prejudicial interests in matters on this agenda.

3. MINUTES

To approve the minutes of the meeting held on 15 July 2015.

(Pages 1 - 8)

4. REPORT ON STAFFING MATTERS IN RELATION TO AGENCY STAFF AND TURNOVER

Report of the Director of Human Resources.

(Pages 9 - 20)

5. REPORT ON LOCAL GOVERNMENT PENSION SCHEME

Report of the Director of Human Resources.

(Pages 21 - 24)

6. FINANCE (PERIOD 4) AND PERFORMANCE BUSINESS PLAN (QUARTER 1) MONITORING REPORT

Report of the City Treasurer and Director of Policy, Performance and Communications.

(Pages 25 - 44)

7. INTERNAL AUDIT PROGRESS REPORT

Report of the City Treasurer.

(Pages 45 - 60)

8. COUNTER FRAUD 2015-16 - PROGRESS REPORT

Report of the City Treasurer.

(Pages 61 - 74)

9. STRATEGIC RISK REPORT (Pages 75 - 78)
Report of the Director of Policy, Performance and Communications.

10. CHANGE TO THE COUNCIL'S AUDITOR (Pages 79 - 82)
Report of the City Treasurer.

11. WORK PROGRAMME (Pages 83 - 100)
Report of the Head of Committee and Governance Services.

12. EXEMPT REPORTS UNDER THE LOCAL GOVERNMENT ACT 1972

RECOMMENDED: That under Section 100 (A) (4) and Part 1 of Schedule 12A to the Local Government Act 1972 (as amended), the public and press be excluded from the meeting for the following item(s) of business because they involve the likely disclosure of exempt information on the grounds shown below and it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information:

<u>Item No</u>	<u>Grounds</u>	<u>Para. of Part 1 of Schedule 12A of the Act</u>
13, 14 & 15	Relating to the financial and business affairs of the Council or other body	3

13. AUDIT REPORT ON MANAGED SERVICES SYSTEMS (Pages 101 - 106)
Report of the Tri-borough Director of Audit, Fraud, Risk and Insurance.

14. CITY TREASURER'S REPORT ON MANAGED SERVICES MITIGATION (Pages 107 - 114)
Report of the City Treasurer.

15. UPDATE ON MANAGED SERVICES PROGRAMME

**(Pages 115 -
124)**

Report of the Bi-borough Director of Corporate Services.

**Charlie Parker
Chief Executive
9 September 2015**